

St Bedes Catholic Voluntary Academy: Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact Mrs Boreham, Careers Advisor, Telephone: 01724 861 371; Email: vboreham@stbedessscuthorpe.org.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

	Autumn Term	Spring Term	Summer Term
Year 7		PSHCE - opportunities	
Year 8	PSHCE – opportunities	Options Evening	
Year 9	PSCHE – opportunities	PSHCE – opportunities	
Year 10		PSHCE – Mock interviews & employability	Visits to open days
Year 11	Local Authority Careers Fair visit	Application support & lunch time drop in sessions	

Please speak to our Careers Leader to identify the most suitable opportunity for you.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Advisor.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at reception, which will then be displayed in the LRC. The LRC is available to all students at lunch and after school.

Approval and review

Approved [date] by Governors at Curriculum and Standards Committee 30/4/18 .

Next review: [date] September 2018 .

Signed: [name] Chair of Governors

Kirsty Matthews

[name] Head teacher

R. Alford