

THE GOVERNING BODY STRUCTURE

2018-19

St. Bede's is a Catholic Voluntary Academy under The St Therese of Lisieux Catholic Multi Academy trust. The Trustee is the Bishop of Nottingham. A majority of Governors is appointed by the Trustee. These Foundation Governors are drawn from the parishes of Holy Souls, St. Bernadette's, St. Mary's (Brigg) and St. Norbert's (Crowle).

		<u>Start term of office</u>	<u>Termination</u>
Foundation:			
Chairperson:	Mrs K Matthews	01.09.16	31.08.20
Vice chairperson	Mrs P Readhead	01.09.18	31.08.22
	Mrs J Kelly	01.05.16	30.04.20
	Mrs R Stapleton	01.12.14	30.11.22
	pecuniary interest registered. Family member on school staff		
	Mrs L Vickers	01.09.17	31.08.21
	Father N Peoples	09.10.17	31.08.21

There are presently three Foundation Governor Vacancies

Parent:	Mrs H Yates	pecuniary interest registered. Family member on school staff	21.02.15	20.02.19
	Dr M Girdham		23.01.17	22.01.21
Headteacher:	Mr R Hibbard		01.09.17	

Chairman of Governors: please contact at the school address

Next election of parent Governors will be after the termination of office of the above.

CLERK

The clerk to the Governors is a representative of the Governing Body section of the LA situated at the LA offices at Hewson House in Brigg.

GOVERNORS' RESPONSIBILITIES

The Local Governors body work with the members of the St Therese of Liseuix board, CEO and executive team and the Headteacher in leading in the school. They have a number of responsibilities including:

- With the headteacher, establish and develop pupil, parent and staff voice and monitor the same, reporting any issues or other matters to the CEO, Directors as appropriate
- Establish and maintain relationships with the parish priest, the diocese, local and parish community to work with them as they contribute to the Catholic formation of the pupils at the academy
- Establish and maintain relationships with parents of pupils attending the academy to support them in their role as primary educators
- Establish and maintain a relationship with members of the wider local community, including assisting the headteacher to build relationships with other schools, agencies and businesses in the community to enhance the quality of Catholic education provided for pupils
- Performance manage the Chair of the LGB and report outcome to Trust Board
- Carry out the annual self-evaluation of the Local Governing Body and report findings to the Directors as appropriate
- Ensure that statutory information on Trust and academy websites is published.
- Annual report on work of LGB: submit to Board and publish on website.
- Agree reporting arrangements for progress on key academy priorities.
- Agree Insurance arrangements for academy.
- Review attendance, pupil and staff absence and report to Executive Team/Directors.
- Preserve and develop the religious and educational character, mission and ethos of the CMAT as determined by the Diocese of Nottingham in accordance with the Articles of Association and ensure that it is embedded in the academy.
- Engagement with stakeholders on achieving vision.
- Determine academy level policies.
- Management of risk: establish risk register, review and monitor.
- Develop the academy's medium to long-term vision for its future viability as a Catholic school and a robust strategy for achieving its vision.
- Monitor and review Safer Recruitment procedures and single central record (SCR).
- Support The Board in its monitoring and evaluation of the delivery of central services and functions provided or procured by the Trust for the academy.
- Benchmarking and academy value for money: ensure robustness.
- Develop and implement, in conjunction with the Executive Team and headteacher a disaster recovery/business continuity plan for the academy and ensure that local plans exist in each academy.
- Maintain a register of business interests of governors.
- Monitor the provision of free school meals to those pupils meeting the criteria and follow up where there are any issues.
- Review the risk register of the academy and prepare a risk report for the Executive Team/Directors.
- Monitor the implementation of the health and safety policy and ensure that appropriate risk assessments are being carried out in the academy.
- Monitor the arrangements for the effective supervision of building maintenance and minor works and take up any issues with the Executive Team.
- Monitor the accident book and agree appropriate actions with the Executive Team.

- Appoint a designated governor for safeguarding.
- Monitor systems for safeguarding pupils and report findings to the Directors.
- Implement diocesan Admissions Policy.
- Prepare an annual report to the Directors on the need for school places within the local community, including forecasts and the effectiveness of existing arrangements.
- Assist the diocese with any requirements it may have relating to the Bishop's duty to seek to ensure that there are sufficient school places available for the baptised Catholic children in his diocese
- Undertake consultation, publish admissions and determine arrangements as required in accordance with the Schools Admissions and Appeals Codes.
- Ensure effective arrangements are in place for pupil recruitment liaising with the Trust.
- Make arrangements for determining admissions and hearing admissions appeals.
- Monitor and review decisions on exclusions.
- Establish exclusion appeal panels when required and ensure that governors are trained in the work of exclusion appeal panels.
- Ensure academies fulfil Bishops' Conference requirements/diocesan expectations for the teaching of Religious Education, that it constitutes 10% of the weekly timetable (5% for 6th Form) and Collective Worship.
- Comply with any denominational inspections pursuant to Section 48 and any additional canonical inspections and visitations of the Bishop of Nottingham.
- Comply with any other education inspections, eg. Section 5, Section 8 Ofsted inspections as required by law.
- Ensure that the curriculum of the academy is taught in the light of the teachings of Christ and the Catholic Church and actively promotes the spiritual and moral development of pupils
- Ensure that the headteacher is complying with the requirement to provide a daily Act of Collective Worship in accordance with the rites, practices, disciplines and liturgical norms of the Catholic Church
- Ensure that Relationships and Sex Education (RSE) is taught in accordance with the social and moral teachings of the Catholic Church having regard to any Trust wide policy and diocesan policy
- Monitor the quality assurance of teaching and learning, the curriculum inclusion and the sharing of good practice across the academy and take action where any issues arise
- Monitor the target data for the school figures reported from the headteacher relating to standards and reporting any issues to the Executive Team
- Monitor the delivery of the school development plan and its impact, reporting any issues to the Executive Team.
- Ensure the curriculum is appropriately delivered by the academy to ensure that the highest possible level of academic performance in all areas is achieved.
- Ensure that Religious Education is in accordance with the teachings, doctrines, disciplines and norms of the Catholic Church both as a core subject and integrated into other subject areas.
- Monitor progress against targets and report findings to Executive Team.
- Prepare a school development plan for approval by the CEO.
- Ensure the performance management of staff and the quality of teaching over time meets the levels set out in the school development plan.
- Monitor and review provision for SEND and Looked after Pupils.
- Appoint a local governor responsible for SEND and inclusion.
- Provide oversight of the implementation of the policy within the academy and compliance with the legal requirements relating to disability and report to the Directors.

- Ensure that inclusion involves challenging all vulnerable groups within the academy.
- Ensure compliance with legal requirements relating to disability within the academy.
- Monitor the impact of the pupil premium in the academy and advise Executive Team/Directors.
- Support the Trust and the headteacher in the extended school provision in the academy
- Monitor the implementation of a behaviour policy for the academy in line with Trust wide policies.
- Set the uniform policy.

LINK GOVERNORS

Mrs J Kelly:

Safeguarding, Looked After Children, AEN and Careers.

The Governors either formulate or endorse existing policies including their oversight of the curriculum, both religious and secular. To help Governors familiarise themselves with curriculum issues curriculum reports are placed on the agenda of Governors' meetings. Reports given this academic year 2017-2018 have been with regard to:

- Governors' Audit outcomes
- Science
- RE
- Teaching and Learning
- To review standards within school the Governors' Monitoring and Evaluation Committee meets half-termly. At this meeting the Governors also receive reports for example on Inspection Dashboard Report, Performance of Pupil Premium students, Quality of Acts of Worship, Careers, SEN provision and standards in Technology, English and Mathematics.

The Governors give full support to the spiritual life of the school and are invited to attend School Liturgies.

Governors' Annual Statement

- The key issues addressed by the Governing Body in the Academic Year 2017 – 2018 was the performance of the Pupil Premium students and to maximize the number of students achieving 9-5 grades in both English and Maths.
- During the year the Governors allocated appropriate resources to enable improved capacity in the Maths and English Department.
- Governors' response to standards with Pupil premium students allowed more Pupil premium students to achieve improved outcomes from the beginning of the year.