



'We commit ourselves to love, respect and serve one another as disciples of Jesus Christ'

Our Ref: RH/JD

24th May 2019

Dear parent

Important Equipment Information

Over the last few weeks, I have noticed that an increasing number of students are not arriving at school sufficiently equipped for their lessons. Teachers have shared with me that it is a regular occurrence that some students arrive to class without the most basic of equipment. As a result, it delays the start of learning for all students.

Therefore, when students return after May half term all teachers will expect all students to have the following equipment:

A pencil case with the following equipment:

- At least two black pens
- Green pen
- Pencil
- Rubber
- Pencil Sharpener
- Ruler (at least 15 cm in length)
- Highlighter(s)
- Pair of compasses
- 360^o Protractor – this can be purchased from school.
- Scientific Calculator

I believe that students having equipment in a pencil case and having it out on their desks along with their planner at the beginning of every lesson will improve the quality of pupils' work and encourage them to be more independent.

Repeated failure to comply with these expectations will be dealt with through the consequence system. If you feel that the above is going to be problematic due to financial issues, please contact your child's Head of House or Student Liaison Officer.

Please note that Year 11 are exempt from this as they are due to leave two weeks after half term and I see that many already have the correct equipment in exams.

I would like to take this opportunity to wish you, your child and families a very restful and enjoyable half term and I look forward to seeing your child (with a pencil case) on Monday 3rd June.

Yours sincerely

Mr R Hibbard
Headteacher

